

Stoke Mandeville and Other Parishes Charity

Charity commission reference: 296174

Administrator: C E Dobson, 17 Elham Way, Stoke Grange, Aylesbury. HP21 9XN

Email: smandopc@gmail.com Website: www.smandopc.org

Application for Educational Grant 2022-2023

Title	First names
Surname	Date of birth
Home Address <i>(Parents' name & address if less than 18yrs old)</i>	
Telephone	
Email address <i>(We will use your email address to send all further communications)</i>	
Number of years resident in the parish	
University, College or School where the course takes place	
Course name	
Course start date	Course duration

I confirm that I have been a resident in the parish of Stoke Mandeville or Great or Little Hampden for at least 2 years on 1 September 2022.

I declare that the information given in this form is true and complete.

I agree that you may use the above email address to contact me regarding the Stoke Mandeville and Other Parishes Charity grant (I may unsubscribe from this service at any time)

***** I enclose confirmation from my school, college or University that I am or will be attending the above course.***

Signed

Date

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Terms and conditions

- This grant is available to students that have resided in the parishes of Stoke Mandeville or Great or Little Hampden for 2 or more years as at 1 September 2022.
- This grant is only available to students continuing in further education at college or university following completion of their compulsory secondary school examinations.
- Applications from students studying at secondary school for GCSE's, AS and A-levels, or equivalent exams **will not** be considered under this application process. If you require assistance with educational costs due to hardship, assistance with school trips or assistance with the purchase costs of specialist educational equipment please contact the administrator separately at smandopc@gmail.com
- This grant is intended to assist with the costs of purchasing books and equipment necessary to continuing studies in further education and will not be sufficient to cover tuition fees or maintenance.
- This grant is considered by the Trustees for renewal annually and is granted at their discretion. The amount of the grant will therefore vary year on year. Be aware that the grant could be reduced or even discontinued at any time. Therefore, it should not be relied upon when forming a decision as to whether or not to attend a college or University course
- This application should be submitted to the Administrator at the address on the top of this form, and should be accompanied by confirmation from your college or University that you will be attending for the academic year 2022-2023.

For acceptable documents confirming your attendance please see the note at the end of these terms and conditions

IMPORTANT NOTE: THE 2022-2023 APPLICATION PROCESS

- Applicants meeting the required eligibility criteria, who have provided a legible application form completed and correct, and who have included appropriate supporting documentation, will receive their grant at the Administrator's earliest convenience.
- Grants will henceforth be issued as one instalment of £300 per student for University students or one instalment of £200 for College & "Other" students.
- This grant will close to new applicants for the academic year 2022-2023 at midnight on 31 December 2022. Applications for studies during this academic year submitted after this deadline will not be considered.
- The Administrator is NOT able to confirm receipt of your application due to sheer volume. Please allow at least one month from date of posting before contacting the Administrator with regard to the progress of your application.
- The Administrator's office hours are Saturday, 10am to 12pm and Wednesday, 10am to 3pm. The Administrator's office will be closed for Summer holiday between 28 July and 7 September 2022.
- All queries regarding this grant should be submitted by email to Mrs C E Dobson at smandopc@gmail.com
- Please return application forms via email or by post to 17 Elham Way, Aylesbury, HP21 9XN. ***Please note that this is a correspondence address only.*** Please respect the Administrator's home and DO NOT knock the door.

What proof of attendance can I send?

You are required to send documentation that confirms your attendance specifically for the academic year you are applying for. **Application forms without this confirmation will be rejected.**

You may send a letter or email from UCAS or your University or College that indicates you are registered or confirms that you are going to be on the course.

If no letter of confirmation from your college or university is automatically sent to you, you must ask your registrar, tutor or school administrator for one.

If you do not have appropriate confirmation before you begin University or College, PLEASE WAIT and ask the school for the correct document. Do not send your application without confirmation. Do not send your application with unacceptable documentation.

You have until 31 December 2022 to submit your application, and you will receive the same amount whenever you submit the application. You will receive NO GRANT if you submit an incomplete application or an application with the wrong supporting documents.

DO NOT SEND:

- Offer letters
- Student finance paperwork
- Exam results from prior year exams
- Offer letters / confirmation from a prior year
- Photographs of your student ID
- Screenshots / photos of anything! (We cannot print these out)